

Maharashtra University of Health Sciences, Nashik

**Physiotherapy Faculty**

Trust Deed / Bylaws / Registration Certificate

Registration Certificate (Trust /Hospital (Bombay Nursing Act))

Name of College/Institute : **CENTRAL PROVINCE PHYSIOTHERAPY COLLEGE, NAGPUR**

Name of Trust/Society	Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha, Nagpur
Registration Certificate	Registration Number of public Trust Act 1950 F <b>16,547 (Nagpur)</b> Registration Date of public Trust Act 1950 <b>29-06-2000</b> Registration Number of Soceity's Registration Act 1860 <b>MAH/247/2000</b> Date of Registration of Society's Registration Act 1860 06-03-2000
Name of the College/Institute (As per First Affiliation letter)	Central Province Physiotherapy College, Khasara No 25/B, Mouza Lonara, Nagpur
Address	Central Province Physiotherapy College Khasara No. 25/3 B, Mouza Lonara, Nagpur - 441111
Email ID	cppcnagpur@gmail.com
Telephone/Mobile No.(s)	9225184904/ 8626062889
Website	www.cppcnagpur.com
College Code	165119



Dean/Principal Stamp &amp; Signature

*Principal*  
Principal  
Central Province Physiotherapy College  
Lonara Nagpur.

Verified by The LIC Committee Members

# APPENDIX - B

विशेष/व.सा./मु.सा.वि./रघ.



नोंदणीचे प्रमाणपत्र

राठारे प्रमाणपत्र देण्यात येते की; वाली वर्गन टेलिफोन कार्यालय दिव्यसंस्थान ही नाव; मुंबई सार्वजनिक दिव्यसंस्थान अधिनियम; १९६० (सन १९५० मा मुंबई अधिनियम क्रमांक २९) वा अधिनियम ... नागपुर येथील नावजमिक दिव्यसंस्थान बॉम्बे कार्यलयत योग्य रीतीने नोंदव्यात त्यासाठी आहे;

सार्वजनिक दिव्यसंस्थानाच्या नाव म.ह.पु.दा. शिक्षण, जाणते मधील व आर्थिक विकास व बहुउद्देशीय कार्यालय, नागपुर सार्वजनिक दिव्यसंस्थानाच्या नावची पुस्तकातील क्रमांक एम.१६५० (नागपुर) सो. हांगूळ कारा शकिल यांचे प्रमाणपत्र दिते.

याच दिनांक २६/६/२०२० रोजी माझ्या सहनिधी दिते.

सिद्धा

वही   
पदनाम   
हांगूर

S Athar  
President  
Mehmuda Shikshan & Mahila Gramin  
Vikas Bahuuddeshiya Sanstha, Nagpur



Zubeid  
Secretary  
Mehmuda Shikshan & Mahila Gramin Vikas  
Bahuuddeshiya Sanstha, Nagpur

6

Mehmuda Shikshan & Mahila Gramin  
Vikas Bahuuddeshiya Sanstha.

English Translation Registration Certificate

23  
2

X Seal of Govt. of India X

Certificate of Registration

Certified that the Public Trust mentioned below has been duly registered this day in the Public Trust Registration Office under Public Trust Act, 1950 (Mumbai Act No. 29 of 1950)

NOTARIAL REG.  
ENTRY NO. 1365  
DATE 12/16/09

Name of the Public Trust - Mahemooda Education and women & Rural Development multipurpose Society, Nagpur

No. in the register of Public Trust F 16, 547 (Nagpur)

Certificate issued to Sau. Anjuman Ara Shakil

Given under my hand & seal on this 29<sup>th</sup> day of June, 2000

X seal X  
Dy. Charity Commissioner  
Nagpur.

*Ana Qureshi*

Secretary  
Mahemooda Education & Mahila Gramin Vikas  
Bahuddeshiya Sanstha, Nagpur.

Signature Sd/- x Illegible x  
Designation - Dy. Charity  
Commissioner, Nagpur.

NOTARY  
NAGPUR  
REGN. NO. 721  
(INDIA)

True Translation of this document attached here to

*Ana Qureshi*  
NOTARY NAGPUR

NOTARY  
S. S. BHANDARY  
NAGPUR  
REGD. NO. 1015  
GOVT. OF MAHARASHTRA

MY TERM EXPIRES  
On 19th Jan, 2008

S. N. 1602  
Date 7.9.05

Attested

*S.S. Bhandary*  
12/16/09  
S. S. BHANDARY  
NOTARY  
NAGPUR (M. S.)

NOTARIAL NOTARIAL NOTARIAL NOTARIAL NOTARIAL

Mahemooda Education & Mahila Gramin Vikas Bahuddeshiya Sanstha, Nagpur  
Secretary

Mahila Gramin Vikas Bahuddeshiya Sanstha, Nagpur  
Secretary

NOTARY  
S. S. BHANDARY  
NAGPUR  
REGD. NO. 1015  
GOVT. OF MAHARASHTRA

MAHARASHTRA GOVT. NOTARY NAGPUR

# महाराष्ट्र शासन

क्रमांक अशस-२००८/प्र.क्र.१६४/०

अल्पसंख्याक विकास विभाग

मंत्रालय, मुंबई - ४०००३२

दिनांक - २१/०८/२००८

प्रति,

अध्यक्ष / सचिव,

मेहमूदा शिक्षण आणि महिला ग्रामीण विकास बहूउद्देशीय संस्था,  
नागपूर

विषय :- शैक्षणिक संस्थेस धार्मिक अल्पसंख्याक दर्जा मिळणेबाबत.

महोदय,

अल्पसंख्याक विकास विभाग, शासन निर्णय, क्रमांक अशस-२००८/प्र.क्र.१३३/२०  
दिनांक ४ जुलै २००८ अन्वये आपण शैक्षणिक संस्थेस धार्मिक अल्पसंख्याक दर्जाच्या  
प्रमाणपत्र मिळविण्याकरिता सादर केलेल्या अर्जास अनुसरून आपल्या संस्थेचे धार्मिक अल्पसंख  
यांकित प्रमाणपत्र सोबत पाठविण्यात येत आहे.

आपला,

(त. प्रि. पवार)

कक्ष अधिपती, महाराष्ट्र शासन

Secretary

Mehmuda Shikshan & Mahila Gramin  
Vikas Bahuddeshiya Sanstha, Nagpur

Zubeid  
Secretary

Mehmuda Shikshan & Mahila Gramin  
Vikas Bahuddeshiya Sanstha



महाराष्ट्र शासन  
सक्षम प्राधिकारी तथा प्रधान सचिव  
अल्पसंख्याक विकास विभाग,  
मंत्रालय, मुंबई - ४०० ०३२.

क्रमांक: अशौस-२००८/२२७/प्र.क्र.१६/२००८/३५/का.१,

दिनांक :- ७ जुलै, २००८.

अल्पसंख्याक दर्जाच्या मान्यतेचे प्रमाणपत्र

मेहमुदा शिक्षण आणि महिला ग्रामीण विकास बहुउद्देशीय संस्था, नागपूर या शैक्षणिक संस्थेने त्यांच्या संस्थेस धार्मिक अल्पसंख्याक शैक्षणिक संस्था म्हणून दर्जाच्या मान्यतेचे प्रमाणपत्र मिळण्यासाठी दि.११.०९.२००७ रोजी अर्ज सादर केला होता. दि.३०.१.२००८ रोजी माझ्या समक्ष संबंधित संस्थेसोबत झालेल्या सुनावणी दरम्यान संस्थेच्या पदाधिकार्यांनी केलेल्या सादरीकरणाच्या आधारे सदर संस्था ही अल्पसंख्याक विकास विभाग, शासन निर्णय, क्र.अशौस-२००८/प्र.क्र.१३३/२००८/का.१, दि.४ जुलै, २००८ अन्वये विहित करण्यात आलेल्या निकषांतर्गत राज्य शासनाने घोषित केलेल्या धार्मिक (मुस्लिम) अल्पसंख्याकामधील व्यक्तींकडून अथवा व्यक्तींच्या समुदायाकडून स्थापित व संचालित करण्यात येत असल्याबाबत माझे समाधान झाले आहे. परिणामतः सदर संस्था ही धार्मिक (मुस्लिम) अल्पसंख्याक शैक्षणिक संस्था असल्याचे याद्वारे घोषित करण्यात येत आहे.

हे प्रमाणपत्र केवळ महाराष्ट्र राज्यापुरते लागू असेल. सदर संस्थेस पदान करण्यात आलेल्या धार्मिक अल्पसंख्याक दर्जा हा संस्था संचालित करत असलेल्या सर्व शैक्षणिक शाखांना लागू राहिल.

उपरोल्लेखित शैक्षणिक संस्थेस याद्वारे प्रदान करण्यात आलेला धार्मिक अल्पसंख्याक दर्जा हा शैक्षणिक वर्ष २००८-०९ पासून विधिग्राह्य असेल. संबंधित संस्थेने अल्पसंख्याक विकास विभाग, शासन निर्णय, क्र.अशौस-२००८/प्र.क्र.१३३/२००८/का.१, दि.४ जुलै, २००८ अन्वये विहित करण्यात आलेल्या निकष व अटीची सातत्याने व विनिर्देशपूर्वक पूर्तता करणे बंधनकारक राहिल.



टी. एफ. थेक्केकरा

(टी. एफ. थेक्केकरा)

सक्षम प्राधिकारी तथा प्रधान सचिव  
अल्पसंख्याक विकास विभाग, महाराष्ट्र शासन  
मंत्रालय, मुंबई - ४०० ०३२.



Zubeida  
Secretary

Mehmduda Shikshan & Mahila Gramin  
Vikas Bahuuddeshiya Sanstha.

Memorandum of society

450

NOTARIAL REG.  
ENTRY NO. 4316  
DATE 12/11/09  
Appendix - 8

Mahemooda Education & Women & Rural Development  
multipurpose society

(Memorandum)

Memorandum of Association

M. Q. I.  
NOTARY  
NAGPUR.  
EGK No. 721  
*[Signature]*

1. Name of the society - Mahemooda Education & Women & Rural Development multipurpose society
2. Address of the society - Abaul Majid, 2, Arodhana colony, Rajnagar, Katol road, Nagpur
3. Objectives of the society -
  1. Work effortlessly for the welfare of youths, women & class on all levels of society.

2. To encourage for the progress of Educational Institution and to start libraries, study circle medical aid centres for the students and if possible to provide them financial assistance.

3. Since the Indian society is backward in the educational, Health services and financial conflicts and since there is no organisation for her only, this society will work for bringing the

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Secretary

Mahmooda Shikshan & Mahila Gramin  
Vikas Bahuddeshiya Sanstha, Nagpur

*[Signature]*  
Secretary

Mahmooda Shikshan & Mahila Gramin  
Vikas Bahuddeshiya Sanstha, Nagpur

*Zubeida*  
Secretary

*Zubeida*  
Secretary

Mahmooda Shikshan & Mahila Gramin  
Vikas Bahuddeshiya Sanstha, Nagpur

Mahmooda Shikshan & Mahila Gramin  
Vikas Bahuddeshiya Sanstha.



non-influential class of society in the main stream in the nations interest.

- 4. To organise all kinds of Educational activities, Camps, Seminars, Exhibitions, debates etc. & to bring about the awakening.
- 5. Assuming student as the centre of education, striving hard for the progress of students and to help in establishing the science based Educational method.
- 6. To spread publish societies work, awakening of students, their demands and to help in realising and achieving the abovesaid objectives.
- 7. To bring about development in Educational policy and as per necessity to run the primary, secondary, Junior & Senior College, Technical school,

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Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha, Nagpur

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Secretary

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Polytechnic, Engineering College, Medical College, Agricultural College, I. T. I., Information Technology and computer courses. And to solve the education difficulties of students & teachers.

- 8. To endeavour students for establishing relations with one another and to attempt for improving the educational standard of teachers and students & their financial position and to take necessary steps for safeguarding the interest of teachers. To organise matrimonial programmes of marriageable girls & youths and to organise the blood donation camps.
- 9. To establish home for aged and to provide them amusement.
- 10. To establish & run Anganwadi, Kinder garten, Primary.



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 Maharashtra

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*Zubeida*  
Secretary

Mehmda Shikshan & Mahila Gramin  
 Vikas Bahudeshiya Sanstha.

Secondary, Higher Secondary Schools, & College, Educational degree & diploma, physical education degree & diploma colleges, Ashramshala and Driving school etc. for spread of education in the society. Similarly to establish & run Technical education, vocational courses, embroidery, Art colleges, Agricultural college, Music, vocal & instrumental, I. T. I. Computer training Institute, Hostel, Deaf & dumb school, Home for aged & disabled, etc. and to run the training programmes of rural, cottage & small scale industries.

11. To implement the Govt. schemes for social welfare. Similarly to conduct educational courses of International standards and also central, state aided courses.
12. To develop and extend all kinds of social, cultural, public &

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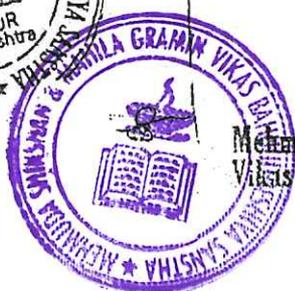
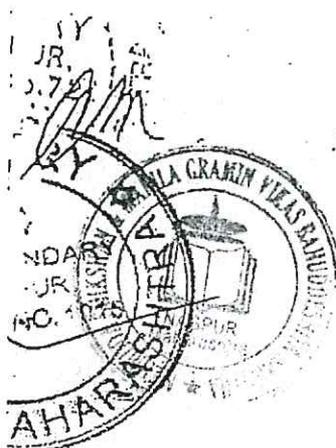
*Zubeida*

Secretary

Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha, Nagpur

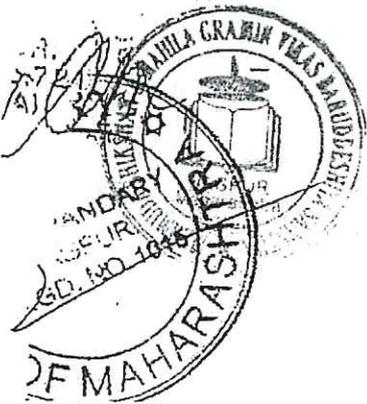
*Zubeida*  
Secretary

Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha.



educational etc. work.

- 13. To educate the rural people in the country. To encourage the urban & rural people for the adult education programmes, and if required to establish education Institution for fulfilment of this work.
- 14. To organise various programmes for bringing down the ever increasing proportion of addiction among the rural & urban youths and to attempt on various level for freeing them from addiction.
- 15. To bring about awareness among people as regards the environmental balance in the country.
- 16. To work for bringing about improvement in the living standard of the people living below poverty line.
- 17. To establish gymnasiums & to



*Zubeida*  
 Secretary  
 Mehmuda Shikshan & Mahila Gramin  
 Vikas Bahudeshiya Sanstha, Nagpur

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 Secretary  
 Mehmuda Shikshan & Mahila Gramin  
 Vikas Bahudeshiya Sanstha, Nagpur  
 Secretary  
 Mehmuda Shikshan & Mahila Gramin  
 Vikas Bahudeshiya Sanstha.

make available the advanced material for physical exercise.

- 18. To organise competitions of National sports for instance Kabaddi, Kho-Kho, Hockey, Cricket, Badminton, Volley-ball, Hand ball, Foot ball, Weight lifting etc.
- 19. To establish and run library, Home for aged.
- 20. To implement and run various schemes of social welfare Department being run by state & Central Government.
- 21. To implement various programmes falling within the purview of cultural, Sports & Human Resource Ministry.



*Zubeida*

Secretary  
Mehmuda Shikshan & Mahila Gramin  
Vikas Bahuddeshiya Sanstha, Nagpur

*Zubeida*  
Secretary

Mehmuda Shikshan & Mahila Gramin  
Vikas Bahuddeshiya Sanstha, Nagpur  
*Zubeida*  
Secretary

Mehmuda Shikshan & Mahila Gramin  
Vikas Bahuddeshiya Sanstha.

We the undersigned office-bearers of Mahemooda Education & Women & Rural Development Multipurpose Society hereby declare that we understand that the society be registered under the Societies Registration Act 1860 and with the said Object, we have constituted the Institution on 26.12.1999 and in order to get the same registered as per the provisions of the Societies Registration Act, 1860 we have signed this statement

S.N.	Name & Add	Signatures
1.	Sau. Renuka Nilchil Tarkande R/o Cement Rd Shivaji Nagar Nagpur	Sd
2.	Sau. Padma Deendayal Deahraj, R/o Deahraj Building, Gandhi Chowk, Sadar, Nagpur	Sd
3.	Sau. Asma Anees Ahmed R/o 2, Aradhna Colony, Raj Nagar, Katol Rd, Nagpur	Sd
4.	Sau. Anjuman Ara Shakil R/o Plot no. 1, Jafar Nagar Katol Rd. Nagpur-13.	Sd
5.	Sau. Ritu Amir Salun Opp. Police Chanki, Golchha Marg Sadar Nagpur.	Sd
6.	Sau. Kausar Mohd. Inayat Opp. Residenc Hotel, Residency Rd. Nagpur	Sd
7.	Sau. Firoz Javed Sethi 690, Golchha Marg, Nagpur.	Sd
8.	Karimabai Daud Sethi Khatijabai trust building, 2nd Floor Sadar Nagpur	Sd
9.	Sau. Saba Athar Abu Bakr Blue Shop Sadar Nagpur.	Sd



Zubeida

Secretary

Mehmuda Shikshan & Mahila Gramin  
Vikas Bahudeshiya Sanstha, Nagpur

Secretary

Mehmuda Shikshan & Mahila Gramin  
Vikas Bahudeshiya Sanstha, Nagpur

Zubeida

Secretary

Mehmuda Shikshan & Mahila Gramin  
Vikas Bahudeshiya Sanstha.

1. To help the victims of natural calamities
2. To help the poor students by providing fees, books and uniforms.
3. To start Ashram school for handicapped and to implement the scheme of self employment
4. To establish charitable hospital and to make available the medical facilities.

Control and supervision of Mahemooda Education & Women & Rural Development Multipurpose society has even handed over to the Executive Committee as per the rules and bye-laws. The names, address, designation occupation and details of the members of the First Executive Body are mentioned hereunder.

S.N.	Name & Add	Age	Occn	Nationality	Designation
1.	Sau. Renuka Nikhil Tarkunde R/o Cambli Rd Shivaji Nagar Nagpur	25	Household	Indian	President
2.	Sau. Padma Desai Deshraj, R/o Deshraj Building, Gandhi Chowk, Sadar, Nagpur	45	Household	Indian	Vice President
3.	Sau. Asma Anees Ahmed R/o 2, Aradhna Colony, Jay Nagar, Katol Rd, Nagpur	35	Household	Indian	Secretary
4.	Sau Anjuman Ara Shakil R/o Plot no.1, Jafar Nagar Katol Rd, Nagpur-13.	28	Household	Indian	Joint Secretary
5.	Bilkis Ashfaq Ahmed 29, New Colony Nagpur	40	Household	Indian	Joint Secretary
6.	Sau Kausar Mohd Inam Opp. Residence Hotel, Residency Rd, Nagpur	35	Household	Indian	Cashier
7.	Sau Firoz Javed Sethi 690, Golchis Marg, Nagpur.	45	Household	Indian	Member
	Karimbai Fard Sethi Khatijabai Trust Building, 2nd Floor	45	Household	Indian	Member



*Zubeida*  
Secretary  
Mahemooda Shikshan & Mahila Gramin  
Vikas Sanstha, Nagpur

*Zubeida*  
Secretary  
Mahemooda Shikshan & Mahila Gramin  
Vikas Bahuuddeshiya Sanstha.

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S.N.	Name & Add	Age	Occn	Nationality	Designation
1.	Sau. Renuka Nikhil Tarkunde R/o Cambli Rd Shivaji Nagar Nagpur	25	Household	Indian	President
2.	Sau. Padma Desai Deshraj, R/o Deshraj Building, Gandhi Chowk, Sadar, Nagpur	45	Household	Indian	Vice President
3.	Sau. Asma Anees Ahmed R/o 2, Aradhna Colony, Katol Nagar, Katol Rd, Nagpur	35	Household	Indian	Secretary
4.	Sau Anjuman Ara Shakil R/o Plot no.1, Jafar Nagar Katol Rd, Nagpur-13.	28	Household	Indian	Joint Secretary
5.	Bilkis Ashfaq Ahmed 29, New Colony Nagpur	40	Household	Indian	Joint Secretary
6.	Sau Kausar Mohd Inam Opp. Residence Hotel, Residency Rd, Nagpur	35	Household	Indian	Cashier
7.	Sau Firoz Javed Sethi 690, Golchha Marg, Nagpur.	45	Household	Indian	Member
	Karimabai Fraud Sethi Khatijabai Trust Building, 2nd Floor	45	Household	Indian	Member



*Zubeida*  
Secretary  
Mahemooda Shikshan & Mahila Gramin  
Vikas Bahuuddeshiya Sanstha, Nagpur

*Zubeida*  
Secretary  
Mahemooda Shikshan & Mahila Gramin  
Vikas Bahuuddeshiya Sanstha.

# Rules & Regulation of Society

## SCHEDULE 'A'

MEHMUDA SHIKSHAN AND GRAMIN VIKAS MULTIPURPOSE TRUST,  
NAGPUR

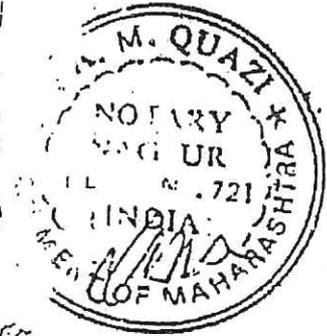
### RULE AND REGULATIONS OF THIS TRUST

#### Definitions regarding Rules and Regulations

- a. Trust Means : Mehmuda Shikshan and Gramin Vikas Multipurpose Trust, Nagpur.
  - b. President Means : President of Mehmuda Shikshan and Gramin Vikas Multipurpose Trust, Nagpur
  - c. Vice President means : Vice President of Mehmuda Shikshan and Gramin Vikas Multipurpose Trust, Nagpur
  - d. Secretary means : Secretary of Mehmuda Shikshan and Gramin Vikas Multipurpose Trust, Nagpur
  - e. Treasurer means : Treasurer of Mehmuda Shikshan and Gramin Vikas Multipurpose Trust, Nagpur
  - f. Joint Secretary means : Joint Secretary of Mehmuda Shikshan and Gramin Vikas Multipurpose Trust, Nagpur.
  - g. Executive Members of the Trust : Executive Member of Mehmuda Shikshan and Gramin Vikas Multipurpose Trust, Nagpur
2. Jurisdiction of the Trust : The jurisdiction of the Trust will be limited only in Maharashtra State.
  3. Financial Year : The financial year of the Trust will be from 01<sup>st</sup> April to 31<sup>st</sup> March.
  4. Membership & Procedure for its registration : A lady who has completed 18 yrs of age and give application and submit fee in the form of Rs. 1000/- to the Secretary of Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha, Nagpur.

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5. Type of Membership

- a. Permanent Member : By paying Rs.551/- one may become Lifetime member.
- b. General Member : By paying Rs.101/- one may become Ordinary Member.

6. Cancellation of membership

- a. Any member of the Trust who has given resignation and accepted by the Executive body can be treated as cancellation of his membership.
- b. If any member of the Trust is found misbehaving, not abiding the Rule & Regulations the Executive body of the Trust may serve show cause notice upon such members and by passing the resolution in the General Body Meeting by majority.
- c. A General member who has not paid annual fees within three months, his membership may be treated as cancelled.

7. General Meeting. Powers and Functions.

- a. The General Body of the Trust shall be the highest and final decision making Body of the Trust.
- b. In this meeting all types of members may participate but the general member of the Trust shall not participate in Election
- c. Notice will be necessary 15 days for of General Body meeting
- d. Notice may be issued through monthly Magazine, newspaper or by notice.
- e. For discussion in meeting member may give 7 days notice to President or Secretary.

To keep such subject in mind the following shall be the  
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- g. The proceedings in the General body meeting shall be of advisory nature.
- h. To grant approval to the decisions taken by Executive body.
- i. To grant approval to the expenditure incurred by Executive Body.
- j. To submit schemes and proposal for the welfare and development of Trust.

8. Notice and Quorum of Ordinary Meeting

For the Ordinary General meeting presence of 2/3 members of General members shall complete the quorum. If it is mentioned in the notice that if the quorum is not complete meeting will be adjourned for 15 hour. After 15 an hour meeting would take place. Such type of meeting quorum will not be necessary. The notice to that effect should be sent before seven days ago by regd. AD clearly mentioning about meetings time and venue therein.

9. Special General Meeting and function

The notice of special General Body meeting may be called giving 04 days notice. It may be served with signature on notice book. If it is not possible to take signature on Notice book, the notice is sent by Post with acknowledgement due.

10. Constitution of Execution Body and its office bearer

- a. There will be 09 Executive members, as mentioned below:
  - 1. President - 01
  - 2. Vice-President - 01
  - 3. Secretary - 01
  - 4. Joint Secretary
  - Treasurer



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11. Executive Body its tenure and Election process:

- a. The tenure of the Executive Body existing at the time of the Registration of the Trust with Charity Commissioner shall be of 05 years.
- b. The tenure of the each subsequent executive Body shall be of five years after the expiry of the tenure of first Executive body.
- c. Till the new Executive body is elected the previous Executive body shall look after the welfare of the Trust. The election shall be held after every five years by secret ballot.

12. Officers member of Executive Body and their duties:

President

- 1 To preside over the meeting of Executive body. General Body meeting to organize Special meeting, conference and to conduct the same.
- 2 To give the decision on proceedings discussed in the meeting.
- 3 To call Special Executive Body meeting whenever found necessary.
- 4 To keep control on working of the Trust.
- 5 To advise the Secretary on the function of the Trust.
- 6 To cast final decisive role in the case of equal votes in the meeting.
- 7 To take important timely decision and take financial transaction therefore.
- 8 To guide the Vice President and Secretary with the organizational view.

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9 For organizational work president may keep Rs.500/- in hand and to get approval subsequently in the meeting

10 It will be the joint responsibility of President and Secretary to sanction or not the expenditure.

b. Vice President  
To perform all the aforesaid act in the absence or on the instruction of the President.

c. Secretary:

1 To discuss with President agenda of the meeting and to arrange to issue notice of meeting to the members.

2 To maintain the records all the proceeding of meeting and take care of all the papers of the same.

3 To help the Treasurer to maintain account of the receipt and expenditure.

4 To do day to day correspondence, to supervise on Trust's working, to implement the decisions of Executive Body.

5 Secretary shall keep Rs.500/- cash in hand for to meet day to day and contingent (expenditure) and take approval in meeting subsequently.

6 To maintain the register in the prescribe form of the Trust of general members and voters of Executive Body

To take important financial and other decisions with consultation of President

In the absence of Executive Body

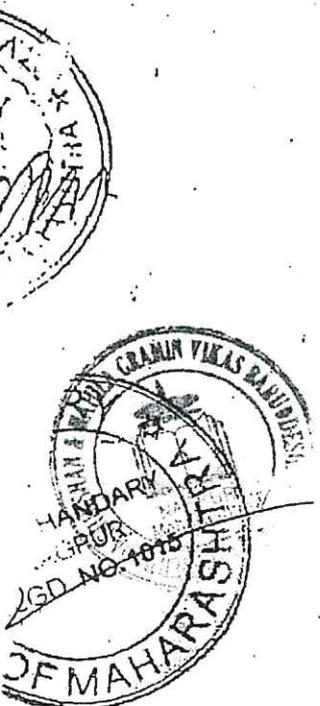
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Secretary

Mehmuda Shiksha  
Vikas Bahuddeshiya

Secretary  
Mehmuda Shiksha & Mahila Gramin  
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d. Joint Secretary

- 1 To maintain the record of the Trust
- 2 To help in official matter to President and Secretary.
- 3 To look after the advertisement issue of Trust.
- 4 To maintain the correspondence of President and Secretary.

e. Treasurer:

- 1 To look after and maintain the Bank account, transaction and supervise of financial transaction.
- 2 To pay in case of the situation demanding to any office bearer of President/Secretary, the sum up to Rs.500/- without prior approval of Executive Body.
- 3 To pay to the Trust the amount of expenditure with the approval of the committee.
- 4 To pay for organizational expenditure with under the signature of Secretary and President from the Bank.
- 5 To prepare balance sheet, budget of Trust of every year and with the assistance from Secretary and Jt. Secretary.
- 6 To raise funds for the Trust.

Any of two out of President, Secretary and Trust one shall be entitled to undertake financial transaction.

Treasurer shall keep Rs.500/- in hand for to meet day-to-day expenditure with the approval of Secretary

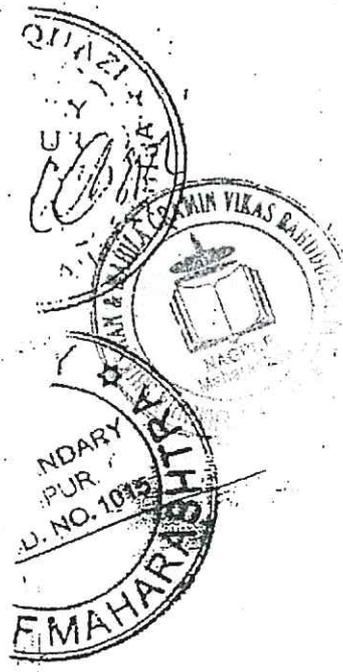
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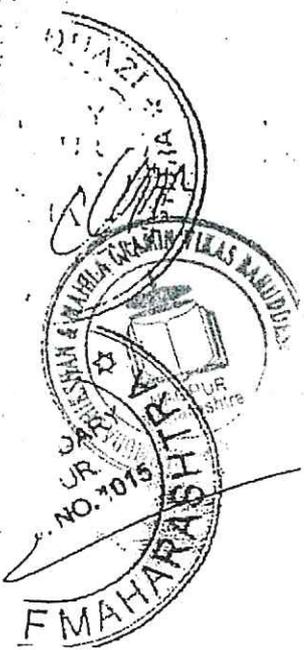
- 8 To prepare balance sheet, budget of Trust of every year with the assistance from Secretary.
- f. Executive Body:
  - 1 To discuss on agenda points, put up proposal, to participate in election for taking decision
  - 2 To act accordingly as per the instruction given by President or Secretary.
  - 3 To help other officials in Trusts working.

13. Notice of the meeting of Executive committee & quorum

- 1. The coram for holding the meeting of the general body 1/5 of the total membership of General body.
- 2. 07 days prior notice will be issued for the meeting of the Executive.
- 3. Emergent meeting be called by giving 24 hours notice, such notice may be sent by Regd post.
- 4. If required, President may call the subject meeting.

14. Notice of the meeting of Executive committee & quorum

- 1. The quorum for holding the meeting of the General body, shall be 1/5 of the total membership of General body.
- 2. In case the quorum of 1/5 could not be completed meeting can be held after half an hour as mentioned in the agenda of the meeting.
- 3. If the quorum is not completed in the Executive meeting such meeting can be held after half an hour at the same place on the same day on the same subject provided such instructions as mentioned in the notice and it is send by regd



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15. The procedure of Election of Executive Body.

1. Person shall be disqualified to contest the election if he is any arrears of any amount payable to the Trust.
2. Election officer shall be appointed before 15 days by the Executive body.
3. Except ordinary members, other members shall have the right to quote.
4. Election shall be held with secret ballot.
5. The date of election shall be notified before 15 days.

16. Procedure for filling the vacancies of Executive Body & Misc rules

1. If any post in the Executive body become vacant due to any reason i.e., Resignation, Death, Indiscipline and any other reasons, the same will be filled up unanimously by Executive body.
2. To implement the aims and object of the Trust.

17. Aims and Objects of Executive Body.

1. To grant approval for live membership, to refuse membership, to accept resignation and to fill up vacant post
2. Vacant post shall be filled up by majority.
3. The vacant post in the Executive body shall be filled up by person from the Executive body or by electing from live member.
4. To approve financial sheet and expenditure and budget.
5. To organize annual sessions, conference and...
6. If any officer bearer intending to submit resignation as to submit to the President or Secretary of the Trust. To accept such resignation...



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The person tendering resignation if required to handover the charge for example Accounts papers etc will have to hand over the charge to President/Secretary within a period of seven days from the acceptance of resignation and secure receipt. If the charge is not handed over, Executive body may take any appropriate action against him.

19. Funds income and investment.

1. Donations, annual subscription and live-member subscription received from members.
2. Gift in cash and in any kind.
3. Govt. grant as well as monetary assistance from nation and foreign trust of similar aims. Financial assistance from institution.
4. The balance amount after meeting the expenditure of any programme organized by the members.
5. The grant received for various programmes shall be spent on the objects of the Trust and its account shall be independently maintained in the register.

20. (Percentage wise) provisions of expenditure for objects

1. 25% amount on education purpose. 25% for sports and cultural activities. 50% amount for charitable purpose shall be spent.

21. Provision for Loan and Deposit

In case of contingency arise Trust may accept loan or deposit from any persons/institution. To pass the resolution in the Executive body and to secure *provision* from Charity Commission.

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22. Provision for sale, purchase of Immovable Property

1. The Executive body may undertake the sale purchase of immovable property after passing of resolution by Executive body and obtaining prior permission from Joint Charity Commissioner/Nagpur.

23. Bank Account

1. The Trust capital will be deposited in any nationalized and co-operative bank in the name of the Trust. Any of two out of President, Secretary and Treasurer shall have the powers to operate the account.

24. Maintenance of the list of members.

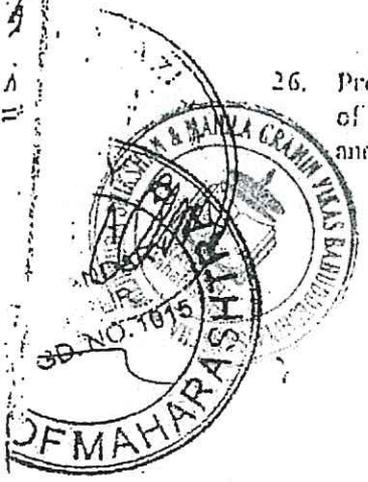
The independent list of the members shall be maintained in prescribed form as provided under the rules of Society Registration Act of Maharashtra 1971 (a) The employees list as per sub clause 2 of Rule 15. (b) List of Executive body as per sub clause 1 of Rule 8 shall be independently maintained.

25. Provision for changes in Rules

1. Amendment to the byelaws may be affected by 2/3 majority of Executive body and as per section 12 of the Society Registration Act 1860 and it will be necessary to submit the change report to the office of the Hon'ble Charity Commissioner.

26. Provision for changing of the name of the Trust and its objects

1. Amendment in the name and object of the Trust may be affected by passing the resolution in the Executive meeting was also by the majority in the General body meeting.



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27. Dissolution of Trust

If the Trust is to be dissolved the resolution of 3/5 majority is to be passed in the Central Executive meeting was also by complying of the transaction of the Trust by seeking approval of the account. The remaining property of the Trust may be given to another Trust by completing all the formalities for the dissolution of Trust as provided under section 13 & 14 of the Society Registration Act 1860.

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